

Community Kitchen Garden Policy

1. Purpose:

1.1. The reason for these guidelines is to ensure the safety of the volunteers who attend the Community Kitchen Garden (CKG) during the Coronavirus (covid-19) pandemic.

2. Responsibilities:

2.1. Volunteers:

2.1. Follow all guidelines listed while attending the CKG & Community House premises.

2.2. Castlemaine Community House:

2.2. Provide any updates and information in regards to the CKG & covid-19.

2.1. Provide hand sanitiser and cleaning products.

3. Health & Hygiene:

3.1. Anyone who meets the following criteria must not attend the CKG or CCH:

3.1.1. Been in close contact with a confirmed case of coronavirus in the last 14 days.

3.1.2. Been overseas in the past month.

3.1.3. Showing any cold or flu-like symptoms (cough, cold, sore throat or fever).

3.1.4. Even if your symptoms are not related to coronavirus, please refrain from visiting the community house until you are fully recovered.

3.2. Wear a face mask/covering as mandated by the Department of Health & Human Services (DHHS).

3.3. Hands must be sanitised on arrival & often. If wearing gardening gloves, sanitises before and after use.

3.3. All equipment used must be cleaned before and after use.

3.4. Persons must bring their own cup/mug, drink bottle, crockery, cutlery etc.

4. Social Distance:

4.1. Volunteers must keep at least 1.5 metres apart at all times. (4 square metres in enclosed space).

4.2. There must be no more the 10 volunteers in the garden at the same time.

5. Contact Tracing:

5.1. Any person who enters the CCH building need to read and sign the attendance declaration and must include:

5.1.1. Date.

5.1.2. First name and contact number.

5.1.3. Postcode.

5.2. Completed declarations will be kept on file for contact tracing purposes only and destroyed after 28 days.